

Arizona Department of Education (ADE)
ARIZONA NCLB ON-SITE REVIEW PROTOCOL - APPENDICES

MIGRANT EDUCATION (SECTIONS 1301-1309)

LEAs with eligible migrant students may receive funds for supplemental services to help those students who have educational interruption and/or other unique problems resulting from repeated moves.

SUGGESTED INTERVIEW QUESTIONS	EXPECTED RESPONSE	NCLB EVIDENCE OF COMPLIANCE
<ol style="list-style-type: none"> 1. What process was used to determine the migrant-funded expenditures and how were services prioritized to address the students most at – risk of failing and most mobile? 2. What services are you providing for MEP students? 3. How are you providing continuation services for students whose eligibility has expired? 4. How does the LEA ensure compliance with fiscal requirements under Title I-C, including comparability and supplement not supplant? 5. How does the LEA ensure the MEP services are supplemental? 6. What non-instructional services are provided for migrant students? 7. How do you ensure that all migrant students have the same opportunities to meet Arizona's Academic Standards? 8. How does the LEA establish and maintain proper record keeping of all Certificates of Eligibility? 9. How does the LEA ensure that eligible MEP parents are involved in the planning, review and improvement of the MEP? 10. How does the LEA ensure the compliance with the Identification and Recruitment (ID&R) requirements under Title I-C? 	I P O N A	<div style="display: flex; flex-direction: column; align-items: flex-start;"> <div style="margin-bottom: 10px;"> <input type="checkbox"/> NCLB Application <input type="checkbox"/> Migrant Program Data <input type="checkbox"/> Comprehensive Needs Assessment documentation and outcomes. <input type="checkbox"/> Process for Identification and Recruitment <input type="checkbox"/> Performance and Evaluation Report (regular school year and summer school) <input type="checkbox"/> Meeting minutes/agendas Migrant Parent Advisory Council (MPAC) <input type="checkbox"/> Student records <input type="checkbox"/> Cost expenditure reports <input type="checkbox"/> Data Verification Report Identification & Recruitment Process </div> <div style="margin-bottom: 10px;"> Reviewers' Assessment: <input type="checkbox"/> Compliance <input type="checkbox"/> Partial Compliance – Compliance Activities <input type="checkbox"/> Non-compliance – Compliance Activities <input type="checkbox"/> Technical assistance required </div> <div> Comments: </div> </div>

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JOHNSON - O'MALLEY ACT (JOM) (25 CFR 273)

An Indian Education Committee (IEC) elected from among the parents of eligible Indian students is vested with the authority to participate fully in the planning, development, implementation, and evaluation of all programs under this contract.

SUGGESTED INTERVIEW QUESTIONS	EXPECTED RESPONSE	NCLB EVIDENCE OF COMPLIANCE
1. What steps did the LEA follow to ensure the IEC 's involvement and participation in the planning, implementation and evaluation of your JOM programs?	I P O NA IEC involvement (may include): <input type="checkbox"/> Meeting agendas <input type="checkbox"/> Meeting minutes <input type="checkbox"/> Publications <input type="checkbox"/> Sign-in sheets <input type="checkbox"/> Flyers <input type="checkbox"/> Bylaws <input type="checkbox"/> Other	<input type="checkbox"/> Indian Education Committee (IEC) files <input type="checkbox"/> _____ <input type="checkbox"/> _____ Reviewers' Assessment: <input type="checkbox"/> In Compliance <input type="checkbox"/> Partial Compliance – Compliance Activities <input type="checkbox"/> Non-compliance – Compliance Activities <input type="checkbox"/> Technical assistance required Comments:

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JOHNSON - O'MALLEY ACT (JOM) (25 CFR 273)

Indian students from 3 years of age through grade 12, except those enrolled in Bureau or sectarian-operated schools, shall be eligible for benefits provided by a contract if they are 1/4 or more degree Indian blood and recognized by the Secretary of the Interior as being eligible for Bureau services.

SUGGESTED INTERVIEW QUESTIONS	EXPECTED RESPONSE	NCLB EVIDENCE OF COMPLIANCE
1. What steps did the LEA follow to determine the eligibility of students who receive services from this program?	<p>I P O NA JOM eligibility:</p> <p><input type="checkbox"/> LEA registration forms include identification of American Indian students</p> <p><input type="checkbox"/> Parents fill out JOM 305 form</p> <p><input type="checkbox"/> JOM student eligibility verification</p> <p>I P O NA JOM student count file:</p> <p><input type="checkbox"/> LEA maintains annual student count file</p>	<p><input type="checkbox"/> JOM Annual Application</p> <p><input type="checkbox"/> JOM Student Count File</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p>Reviewers' Assessment:</p> <p><input type="checkbox"/> In Compliance</p> <p><input type="checkbox"/> Partial Compliance – Compliance Activities</p> <p><input type="checkbox"/> Non-compliance – Compliance Activities</p> <p><input type="checkbox"/> Technical assistance required</p> <p>Comments:</p>

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JOHNSON - O'MALLEY ACT (JOM) (25 CFR 273)

The LEA has conducted a needs assessment to identify the learning needs of eligible students.

SUGGESTED INTERVIEW QUESTIONS	EXPECTED RESPONSE	NCLB EVIDENCE OF COMPLIANCE
<p>1. What steps did the LEA follow to determine the needs of students who receive services from this program?</p> <p>2. How were those needs translated into goals and objectives related to the achievement of Arizona's Academic Standards?</p> <p>3. How do you ensure an annual evaluation of your program is conducted?</p>	<p>I P O NA Needs assessment (may include):</p> <p><input type="checkbox"/> Meeting minutes</p> <p><input type="checkbox"/> Summary of needs assessment</p> <p><input type="checkbox"/> Needs assessment file</p> <p><input type="checkbox"/> Other</p> <p>I P O NA JOM annual program evaluation (may include):</p> <p><input type="checkbox"/> Meeting goals and objectives of JOM application</p> <p><input type="checkbox"/> Actual program evaluation/data</p> <p><input type="checkbox"/> Other</p>	<p><input type="checkbox"/> JOM Annual Application</p> <p><input type="checkbox"/> _____</p> <p><input type="checkbox"/> _____</p> <p>Reviewers' Assessment:</p> <p><input type="checkbox"/> In Compliance</p> <p><input type="checkbox"/> Partial Compliance – Compliance Activities</p> <p><input type="checkbox"/> Non-compliance – Compliance Activities</p> <p><input type="checkbox"/> Technical assistance required</p> <p>Comments:</p>

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ON-SITE REVIEW COMPLIANCE ACTIVITIES WORKSHEET

LEA:

DATE:

FOR EACH ITEM TO BE COMPLETED, INCLUDE TITLE AND NUMBER OF SECTION(S) FROM ON-SITE PROTOCOL:

ITEM TO BE COMPLETED	WHAT AND HOW (Use action verbs like develop, disseminate or train)	Person Responsible	LEA acknowledge	Completion Date	ADE ONLY

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